



**Minutes of the March 8, 2017, RCS Board of Education Meeting**

BOE Members Present: Mr. David A. Adams, Mrs. Louise Boutwell, Mr. Michael Evans-President, Mrs. Janet Huntington, Mr. Daniel Jackson-Vice President, Mrs. Julie Milliman.

Absent: Mr. Marshall Johnson.

Others Present: Mrs. Kourtney Almeida-Pupil Services Coordinator; Mr. Jason Halpainy-Secondary Principal; Mr. Kaine Kelly-Superintendent; Mrs. Sara Kennison-District Treasurer; Mrs. Maureen Pitts-District Clerk; Mr. Rob Griffith-BOCES, Tech Integration; Elem. Dept. Leaders – Mrs. Rosemary Gillen, Mrs. Alicia Johnson and Mrs. JamieLynn Griffith; Mrs. Andrea Mosher-RCSTA; Mrs. Alison Hammond-teacher; Mr. Dave Flaherty-Head Custodian.

A regular meeting of the Randolph Central School Board of Education was called to order at 6:00 p.m., by President Michael Evans, in the High School library. Pledge of Allegiance.

Moved by Mr. Jackson and seconded by Mrs. Huntington to approve the consent items as presented: Minutes from previous meetings (2/01/17), Cafeteria Report, Treasurer’s Report, Budget Detail by Function Report and Warrant Report were placed in the Clerk’s supplementary minutes’ file dated March 8, 2017. Motion carried, all ayes.

**Consent  
Items**

**Recognition of Visitors:**

Mr. Jerry Mottern, Mr. Rob Griffith-BOCES, Tech Integration - and Department Leaders – Mrs. Rosemary Gillen, Mrs. JamieLynn Griffith and Mrs. Alicia Johnson. Mr. Griffith discussed his work with tech integration and curriculum coordination. The Department Leaders discussed data reports, iReady, and the Wonders program.

Mrs. Alison Hammond discussed her resignation and thanked the Board and Administration for their support.

Mr. Griffith, Mrs. Hammond and Department Leaders left at 6:25 p.m.

**2017-2018 Budget Work**

Mrs. Kennison discussed the following budgets at the meeting: Building – Mr. Mottern and Mr. Halpainy discussed. Custodial/General Support. Mr. Flaherty discussed. Mr. Flaherty left at 6:32 p.m. Instructional Support. BOCES.

Moved by Mrs. Milliman and seconded by Mrs. Huntington to approve the following Applications for Payment:

**Applications  
for Payment**

**District-Wide Capital Project 2015-2017**

<b>Pay App./Invoice #</b>	<b>Amount</b>	<b>Company</b>
21595	\$366	Stohl Environmental
174070	\$1,180	Cannon Design

Motion carried, all ayes.



**Minutes of the March 8, 2017, RCS Board of Education Meeting**

---

Moved by Mr. Jackson and seconded by Mrs. Boutwell to approve the following appointments for the 2016-2017 school year:

**Substitutes /  
Volunteers  
Appointed**

**Substitute teacher:**

Holly Graham, Randolph, non-cert. – pending fingerprint clearance.

Bethany Hall, Randolph, Cert.-Elem.

Gennifer Butler, Randolph, non-cert. – pending fingerprint clearance.

**Volunteer:**

Brad Young, Randolph, volunteer assistant for baseball.

Christie Bulich, Steamburg, classroom/field trips.

Chad Slade, Randolph, volunteer assistant for modified baseball.

Motion carried, all ayes.

Moved by Mr. Jackson and seconded by Mrs. Milliman to accept the resignation of **CRYSTAL BROWN** from her position of bus driver, effective March 9, 2017. Motion carried, all ayes.

**Accepted  
Resignation,  
Crystal Brown,  
bus driver**

Moved by Mrs. Milliman and seconded by Mrs. Huntington to accept the resignation of **MICHAEL WALTERS** from his position of school monitor, effective February 17, 2017. Motion carried, all ayes.

**Accepted  
Resignation,  
Michael  
Walters, school  
monitor**

Moved by Mrs. Milliman and seconded by Mr. Jackson to approve the following, Level II fieldwork for JCC students at RCS:

**Approved  
Fieldwork for  
JCC Students**

<b>JCC Student</b>	<b>RCS cooperating</b>	<b>Dates</b>
Alyssia Goddwill	Mrs. Kathleen Smith, OT;	8 wks, starting 3/02/17
Alyssa Fardink	and Mrs. Tara Smith, COTA	

Motion carried, all ayes.

Moved by Mr. Jackson and seconded by Mrs. Boutwell that the request of **ERIC BENSON**, who serves in the position of custodian, for an unpaid leave of absence under the Family and Medical Leave Act (FMLA) be granted effective approximately April 18, 2017, until on or about June 13, 2017. Accumulated PTO days will be applied to the leave beginning on the same date as above. Motion carried, all ayes.

**Granted  
Request of  
Eric Benson  
for LOA**

Moved by Mrs. Milliman and seconded by Mrs. Huntington to accept, with congratulations, the retirement resignation of **CHERYL WASCHER**, from the position of Speech Pathologist, effective June 30, 2017. Cheryl has been our Speech Pathologist since July 1, 2009, and is credited with 8 years of service at RCS. Motion carried, all ayes.

**Accepted the  
Retirement  
Resignation  
of Cheryl  
Wascher**

Moved by Mr. Jackson and seconded by Mrs. Huntington to accept, the resignation of **ALISON HAMMOND**, from the position of Chemistry Teacher, effective June 30,

**Accepted  
Resignation**



**Minutes of the March 8, 2017, RCS Board of Education Meeting**

---

2017. Motion carried, all ayes.

**of Alison  
Hammond,  
Chemistry  
Teacher**

Moved by Mrs. Milliman and seconded by Mrs. Boutwell to approve the following stipend for **JASON HALPAINY**, as recommended:

**Approved  
Stipend to  
Jason  
Halpainy,  
Athletic Dir.**

<u>16-17</u>	<u>Stipend</u>
Athletic Director	\$7,342.23

Motion carried, all ayes.

Distributed copies of the policies amended at the last meeting. All of our policies are also on the school website.

- #6190 / #7260 Wellness
- #8260 Title I Parent and Family Engagement

Mrs. Boutwell offered the following resolution and moved its adoption:  
The motion was seconded by Mr. Jackson and duly put to a vote which resulted as follows:

**Approved  
Resolution  
for Annual  
District  
Meeting and  
Vote – May  
2017**

- Mr. Adams –aye.
- Mrs. Milliman – aye.
- Mr. Evans – aye.
- Mrs. Boutwell – aye.
- Mr. Jackson –aye.
- Mrs. Huntington – aye.
- Mr. Johnson – absent.

**RANDOLPH CENTRAL SCHOOL DISTRICT  
Resolution for Annual District Meeting and Vote – May 2017**

WHEREAS, pursuant to Section 1716 of the Education Law, it is necessary to set the date of the District’s budget hearing;

WHEREAS, pursuant to Sections 1716 and 2002 of the Education Law, it is necessary to provide for publication of the notice of the annual meeting and vote of the District, as well as notice of the budget hearing of the District;

NOW, THEREFORE,

BE IT RESOLVED, by the Board of Education of the Randolph Central School District (the “District”):

1. That the provisions of this resolution shall be effective regardless of anything to the contrary in the Board Policy Manual, or the previous



## **Minutes of the March 8, 2017, RCS Board of Education Meeting**

---

- minutes of this Board, or otherwise;
2. That it is hereby determined, pursuant to Section 1716 of the Education Law, that the budget hearing of the District, for the presentation of the proposed District budget, shall be conducted on May 9, 2017, at 6:00 p.m., prevailing time, in the High School Auditorium;
  3. That, pursuant to Section 2002 of the Education Law, the annual meeting and vote of the District shall be held on May 16, 2017, from 2:00 p.m. prevailing time until 8:00 p.m. prevailing time, in the High School Cafeteria, for the purpose of voting on the appropriation of the necessary funds to meet the District's estimated expenditures for the fiscal year commencing July 1, 2017, and ending June 30, 2018, for the purpose of electing two members of the Board of Education and for the transaction for such other business as may be authorized by law;
  4. That the District Clerk is hereby directed to publish a copy of the following notice in the JAMESTOWN POST JOURNAL, four times within the seven weeks next preceding such District meeting, the first publication in the newspaper to be at least 45 days before such annual meeting and vote.

### **NOTICE OF ANNUAL MEETING AND VOTE OF THE RANDOLPH CENTRAL SCHOOL DISTRICT**

NOTICE IS HEREBY GIVEN that the annual meeting and vote of the Randolph Central School District, Chautauqua and Cattaraugus Counties, New York, will be held on Tuesday, May 16, 2017, from 2:00 p.m. prevailing time to 8:00 p.m. prevailing time in the High School Cafeteria of the District, located at 18 Main Street, Randolph, New York, for the purposes of (i) voting on the budget for the 2017-2018 fiscal year, (ii) electing two members of the Board of Education for three-year terms to commence on July 1, 2017, and (iii) such other business as may be permitted by law.

TAKE FURTHER NOTICE that all candidates for the office of member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least twenty-five (25) qualified voters of the District, shall state the residence of each signer, and shall state the name and residence of the candidate. Each petition must be filed in the office of the Clerk of the District between the hours of 9:00 a.m. and 5:00 p.m. not later than April 17, 2017.

TAKE FURTHER NOTICE that the voting on the budget and other matters will consist of voting on the following proposition, as well as such other propositions as may be lawfully presented at the meeting:

### **PROPOSITION NUMBER 1 (BUDGET)**



## **Minutes of the March 8, 2017, RCS Board of Education Meeting**

---

Shall the following resolution be adopted, to wit:

RESOLVED, that the budget for the Randolph Central School District, Chautauqua and Cattaraugus Counties, New York (the "District"), for the fiscal year commencing July 1, 2017, and ending June 30, 2018, as presented by the Board of Education, is hereby approved and adopted and the required funds therefore are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

TAKE FURTHER NOTICE that a public hearing for the voters of the District on the 2017-2018 budget will be held on May 9, 2017, at 6:00 p.m. prevailing time in the High School Auditorium, 18 Main Street, Randolph, New York.

TAKE FURTHER NOTICE that a voting machine will be used to record the vote on the budget, on any of the propositions, and on the election of members of the Board of Education.

TAKE FURTHER NOTICE that the Board of Education of this District has adopted Rules for the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon. Printed copies for general distribution in the District are available at the office of the District Clerk located in the District Office, 18 Main Street, Randolph, New York 14772.

TAKE FURTHER NOTICE that applications for absentee ballots may be obtained at the Office of the Clerk at the District Office, between the hours of 9:00 a.m. prevailing time and 4:00 p.m. prevailing time. Completed applications must be received by the District Clerk at least seven (7) days before the election, if the ballot is to be mailed to the voter, or on the day before election, if the ballot is to be delivered personally to the voter. All absentee ballots must be received in the Office of the Clerk at the District Office by 5:00 p.m. on May 16, 2017. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the Clerk of the District, where it shall be open for inspection by any qualified voter of the District between the hours of 9:00 a.m. and 4:00 p.m., prevailing time, until the day set for voting, except for Saturdays, Sundays and holidays.

TAKE FURTHER NOTICE that the Board of Education of this District will have prepared and completed a detailed statement in writing of the amount of money which will be required during the 2017-2018 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount for each purpose estimated necessary for payments to Boards of Cooperative Educational Services shall be shown in full, with no deduction of estimated state aid. The amount of state aid provided and its percentage relationship to the total expenditures shall also be shown. Such statement shall be completed at least seven days before the budget hearing at



**Minutes of the March 8, 2017, RCS Board of Education Meeting**

---

which it is to be presented and copies thereof shall be prepared and made available, upon request, to residents within the District on May 2, 2017, and may be obtained by any resident in the District at each school house in the District in which school is maintained during the hours of 7:30 a.m. to 3:30 p.m. prevailing time during the fourteen days immediately preceding the annual meeting and vote, and in the District office.

5. That the District Clerk is hereby directed to arrange for the use of a voting machine for such District meeting and vote and for the printing of ballots to be used with such machine, which ballots shall be printed in the form required by the rules of the use of voting machine and the submission of questions or propositions to be placed thereon, and each proposition to be submitted shall be so printed thereon in full with the words YES and NO so printed for each proposition.

Motion carried, all ayes.

Moved by Mrs. Boutwell and seconded by Mrs. Huntington to approve a special Board of Education meeting on Tuesday, April 18, 2017, at 7:15 a.m. **to vote on the BOCES administrative budget and the BOCES Board of Education.** Motion carried, all ayes.

**Approved  
Special BOE  
Mtg., 4/18/17,  
for BOCES  
Budget/BOE**

Moved by Mrs. Milliman and seconded by Mr. Jackson to grant final approval for the **varsity softball team's** overnight field trip to Myrtle Beach on April 9-14, 2017. Motion carried, all ayes.

**Granted  
Final  
Approval for  
Softball Trip**

Moved by Mrs. Boutwell and seconded by Mrs. Huntington to grant final approval for the **FBLA** overnight field trip to the State Leadership Conference in Rochester on April 4-7, 2017. Motion carried, all ayes.

**Granted  
Final  
Approval for  
FBLA Trip**

Moved by Mrs. Milliman and seconded by Mrs. Boutwell to grant final approval for the **Senior Class** overnight field trip to Toronto on May 19-21, 2017. Motion carried, all ayes.

**Granted  
Final  
Approval for  
Sr. Class Trip**

Moved by Mrs. Huntington and seconded by Mr. Jackson to grant final approval for the **FFA** overnight field trip to the State Convention in Morrisville on May 11-13, 2017. Motion carried, all ayes.

**Granted  
Final  
Approval for  
FFA Trip**



**Minutes of the March 8, 2017, RCS Board of Education Meeting**

---

Moved by Mrs. Huntington and seconded by Mrs. Milliman to approve the 2017-2018 school calendar, as recommended. Motion carried, all ayes. **Approved 17-18 Calendar**

Moved by Mr. Jackson and seconded by Mrs. Milliman to approve the BOCES-recommended policy amendments for the following current policies, as recommended: **Amended Current Policies**  
#1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)  
#5110 Budget Planning and Development  
#5130 Budget Adoption  
#5511 Reserve Funds  
#5570 Audit Committee  
#5571 Financial Accountability  
#7222 Diploma or Credential Options for Students with Disabilities  
#7529 Child Abuse and Maltreatment  
Motion carried, all ayes.

Moved by Mrs. Milliman and seconded by Mrs. Huntington to approve the use of voting services from the Chautauqua County Board of Elections, as recommended, effective March 8, 2017. Motion carried, all ayes. **Approved Use of Voting Service from Chaut. Co.**

Moved by Mr. Jackson and seconded by Mrs. Huntington that the Randolph Central School approves the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2017-2018 fiscal year, as recommended. Motion carried, all ayes. **Approved BOCES Unit Cost Methodology**

Upon the motion of Mrs. Milliman and second by Mr. Jackson, the Board of Education hereby authorizes the Superintendent to execute the Memorandum of Agreement between the District and the Service Staff Association and authorizes the rate of pay for work performed by teacher aides or teaching assistants acting as Bus Monitor in accordance with the terms set forth in the Memorandum of Agreement. Motion carried, all ayes. **Approved MoA, RCS Service Staff Association**

Moved by Mrs. Huntington and seconded by Mrs. Boutwell to approve the agreement with The Relief Zone to provide an elementary after-school program, as recommended. Motion carried, all ayes. **Approved Agreement with The Relief Zone**

Moved by Mrs. Huntington and seconded by Mrs. Boutwell to appoint the following below and approve the rates for the elementary after-school program, The Relief Zone, as recommended: **Approved Rates for The Relief Zone's Workers**

Site Supervisor: Ashley Wilcox, Pam Giere \$12/hr.  
(Ashley will train Mrs. Giere and only work for the first few months)

Workers: Kim Brailey, Pam Giere \$10/hr.  
(After her training, Mrs. Giere will move to the Site Supervisor position).



**Minutes of the March 8, 2017, RCS Board of Education Meeting**

---

Motion carried, all ayes.

Moved by Mr. Jackson and seconded by Mrs. Boutwell to approve the Superintendent’s travel to Albany for the NYSCOSS (Council of School Superintendents) Winter Institute on March 4-7, 2017. Motion carried, all ayes. **Approved Supt. Travel**

Moved by Mrs. Milliman and seconded by Mr. Jackson to approve the CSE recommendations for the following students: 11101, 10446, 10847, 11595, 11413, 12011, 11507, 11475, 11781, 11132, 11128, 11001, 11131, 10903, 11505, 12005, 11842, 10738, 11244, 11765, 11366, 11434, 11780, 900391224, 12008, 12152, 11163, 11872, 10956, 11474, 11154, 11428, 10743 and 11478. Motion carried, all ayes. **CSE**

Moved by Mrs. Huntington and seconded by Mr. Jackson to approve the CPSE recommendations for the following students: 11894, 12056, 12006, 12133, 11877 and 11897. Motion carried, all ayes. **CPSE**

Moved by Mr. Jackson and seconded by Mrs. Boutwell to approve the 504 recommendations for the following students: 10639, 10467, 11555, 10766, 11434, 11780, 11325, 900376612, 11252, 10932 and 11024. Motion carried, all ayes. **504**

Moved by Mrs. Huntington and seconded by Mrs. Milliman to authorize the Superintendent of Schools to execute a contract with Cattaraugus County for the School Resource Officer services commencing on March 13, 2017, until June 30, 2018, at a price not to exceed \$115,000. Motion carried, all ayes. **Approved Contract, Catt. Co. for SRO**

**Administrators’ Reports:**

- Mr. Jason Halpainy – Honor Roll breakfast today, Mrs. Benson and the cafeteria staff always to a great job. Over 900 people attended the awesome musical last weekend. All of the TV’s have been installed in the halls – great way to communicate with the students. Three bottle-filling drinking fountains have been installed. Winter sports are done, spring is starting. Painted accent walls with the capital project, one room is done now.
- Mrs. Kourtney Almeida – CA BOCES Winter Carnival last week – it was a great event for our students. This summer – 4-day Special Ed. boot camp workshop.
- Mr. Jerry Mottern – Grandparents’ breakfasts this week. Well attended. Healthy Schools Grant – speaker here for 3/17 staff development day. Awarded a \$2700 grant, will be used for walking program supervision. Utica Mutual visit – Title 9 “audit”, few suggestions.
- Ms. Sara Flaherty – tax cap information submitted to the State. Health Dept. was here and did review of both kitchens – few minor suggested changes.
- Mr. Kaine Kelly – Frewsburg Supt. met with us regarding their sports concerns and shared services for professional development. Mr. Kelly discussed football changes in neighboring counties – no longer JV teams, switching to modified teams. Capital Project work will start during Spring Break – site work, asbestos abatement





**Minutes of the March 8, 2017, RCS Board of Education Meeting**

---

and flooring work in the elementary school. Regional administrative recruiting cohort through BOCES – something the Superintendents’ group is heading up, to encourage teachers to enter Admin. Superintendents’ group would teach one (first) class, if teachers decide to get degree, several Universities are partnering via distance learning at BOCES. There will be a Call to Leadership dinner over Spring Break to kick off this new program. Smart Schools – plan to review and send to State for approval. Security – we are working with a regional security expert to develop plan. NYSCOSS Winter Institute – Lobby Day. We will schedule a building tour for BOE members immediately preceding the next BOE meeting. UB dental van program.

Mrs. Huntington – thank you Mrs. Benson for the breakfasts – great job. Mr. Garvey and students did an excellent job on the musical. Bowling for the Homework Challenge. Girls’ basketball team class act.

Mrs. Boutwell – Academic Fair judge – great projects by our students. Anyone want to attend the speaker at St. Bonaventure on March 22?

Moved by Mrs. Boutwell and seconded by Mr. Jackson to suspend the regular order of business to enter into Exec. Session at 7:44 p.m. to discuss: The collective negotiations under Article 14 of the Civil Service Law and the employment history of a particular person, tenure, as recommended. Motion carried, all ayes.

**Exec. Session**

Mrs. Mosher, Mrs. Almeida, Mrs. Kennison, Mr. Halpainy, Mrs. Pitts and Mr. Mottern left at 7:45 p.m.

Out of Executive Session at 8:34 p.m.

Moved by Mrs. Huntington and seconded by Mrs. Boutwell to adjourn the meeting at 8:35 p.m., as recommended. Motion carried, all ayes.

**Adjourn**

Respectfully submitted,

Maureen G. Pitts, District Clerk

Kaine M. Kelly, Deputy District Clerk