



Minutes of the August 3, 2016, RCS Board of Education Meeting

- Members Present: Mr. David A. Adams, Mrs. Louise Boutwell, Mrs. Janet Huntington, Mr. Daniel Jackson-Vice President, Mr. Marshall Johnson, Mrs. Julie Milliman.
- Members Absent: Mr. Michael Evans-President.
- Administrators Present: Mrs. Kourtney Almeida-Pupil Service Coordinator, Mr. Dave Chambers, School Business Executive, Ms. Sara Flaherty-District Treasurer, Mr. Jason Halpainy-Secondary Principal.
- Administrators Absent: Mr. Jerry Mottern- Elementary Principal.
- Others Present: Mrs. Maureen Pitts-District Clerk; Mr. Brandon Walters.

A regular meeting of the Randolph Central School Board of Education was called to order at 6:00 p.m., by Vice President Daniel Jackson, in the High School Library.

Moved by Mr. Johnson and seconded by Mrs. Milliman to approve the consent items as presented: Minutes of previous meeting (7/13/16 BOE mtg.), Warrant Report, Budget Detail by Function Report and Treasurer’s Report were placed in the Clerk’s supplementary minutes’ file dated August 3, 2016. Motion carried, all ayes.

Consent Items

Visitor: Brandon Walters, discussed the SRO Program and answered questions from his last presentation. Topics reviewed: What SRO’s do during the summer, 12-month contracts, 8-1/2 hour day, car for SRO, student clubs, “typical” duties of an SRO. Mr. Walters left at 6:42 p.m.

Moved by Mrs. Milliman and seconded by Mrs. Boutwell to approve the following student breakfast/lunch rates, effective September 2, 2016:

	<u>Old</u>	<u>New</u>
Elementary Breakfast	\$1.00	\$1.10
Elementary Lunch	\$1.50	\$1.60
High School Breakfast	\$1.00	\$1.10
High School Lunch Price	\$1.60	\$1.70

Approved Increase to Student Breakfast/Lunch Rates

Motion carried, all ayes.

Moved by Mrs. Huntington and seconded by Mr. Johnson to approve the following Applications for Payment:

District-Wide Capital Project 2015-2016

<u>Pay App./Invoice #</u>	<u>Amount</u>	<u>Company</u>
164466	\$435.57	Cannon Design
164569	\$532.81	Cannon Design

Approved Applications for Payment

Motion carried, all ayes.

The BOE reviewed the Extra-Curricular Activities Review Report – 2015/2016 school year from Nickie James.



Minutes of the August 3, 2016, RCS Board of Education Meeting

Mr. Chambers discussed information from Cattaraugus County Real Property Services. The BOE agreed to add the two NEW percentages and incomes (the law was modified by the County Legislature at their May 25, 2016, meeting):

Moved by Mrs. Milliman and seconded by Mr. Johnson to approve the Senior Citizen Tax Exemption Resolution from the Cattaraugus County Legislature and the Real Property Services of Cattaraugus County, and as per our current policy, #5240 *School Tax Assessment and Collection*, as recommended. Motion carried, all ayes.

Approved Resolution for Sr. Citizen Tax Exemption

Moved by Mrs. Huntington and seconded by Mr. Johnson to approve the following additions to the Volunteer/Sub. lists for the 2016-2017 school year:

Approved Volunteer / Sub. List Additions

Non-Instructional Subs:

- Patricia Burris, Randolph, sub. bus driver.
- Dale Graves, Randolph, sub. bus driver.

Volunteers:

- Lucas Burch, Volunteer Assistant Coach-football.
- Jefferson Pagett, Volunteer Assistant Coach-football, softball.
- Chad Slade, Volunteer Assistant Coach-football.

Motion carried, all ayes.

Discussed the number of Volunteer Assistant Coaches for 2016-2017. Mrs. Almeida said Mr. Pagett is a NYS certified teacher so he doesn't have to pay the fees, etc., that the uncertified ones do.

Moved by Mrs. Boutwell and seconded by Mrs. Huntington that, upon the recommendation of the Superintendent, **DANIELLE HINMAN**, who has successfully completed her 26-week probationary period as a Account Clerk Typist, is hereby made permanent effective August 25, 2016. Motion carried, all ayes.

Permanent Appointment for Danielle Hinman as Account Clerk Typist

Moved by Mr. Johnson and seconded by Mrs. Boutwell to approve the following student teachers from Fredonia for the 2016-2017 school year, as recommended:

Approved Student Teachers

Name	RCS Cooperating Teacher	Dates
Diane Casler	Nicole Beaver	January 17-March 10, 2017
Kalene Lauer	Amanda Fiorella	January 17-March 10, 2017
Michelle Nagle	Melissa Peppy	January 17-March 10, 2017
Sydney Pellerito	Molly Wallschlaeger	January 17-March 10, 2017

Motion carried, all ayes.

Moved by Mr. Johnson and seconded by Mrs. Boutwell to approve the Memorandum of Understanding for **KOURTNEY ALMEIDA** as Pupil Services Coordinator. Motion carried, all ayes.

Approved MoU for Kourtney Almeida



Minutes of the August 3, 2016, RCS Board of Education Meeting

The policies listed below were amended at the last Board meeting. Copies have been distributed to those of you keep a Policy Manual. All policies are available on the school's website at www.randolphcsd.org.

#1611 Business of the Annual District Election.

#3221 Use of Service Animals.

#5630 Facilities: Inspection, Operation and Maintenance.

#6209 Registration and Professional Development.

Moved by Mrs. Milliman and seconded by Mrs. Huntington to amend the following current policy, as recommended by our BOCES policy service:

#5685 Use of Surveillance Cameras in the School District and on School Buses

#5730 Transportation of Students

#7220 Graduation Options/Early Graduation/Accelerated Programs

Motion carried, all ayes. Corresponding regulations will be updated accordingly.

**Amended
Current Policies**

The BOE had the first reading of BOCES recommended new policy #FUTURE 7270 Rights of Non-Custodial Parents.

Moved by Mrs. Milliman and seconded by Mr. Johnson to approve the Resolution for the Cooperative Electricity Bid through Wayne Finger Lakes BOCES, as recommended. Motion carried, all ayes.

**Approved
Resolution for
Coop. Elect. Bid**

Moved by Mrs. Milliman and seconded by Mr. Johnson to grant final approval for the FFA overnight field trip to the NY State Fair in Syracuse 8/25-26, 8/28-29, 8/31-9/01/16. Motion carried, all ayes.

**Final Approval
for FFA Trip**

Moved by Mrs. Milliman and seconded by Mrs. Huntington to approve the CPSE recommendations for the following students, as recommended: 11937, 12006, 12028, 12027, 12029, 12030, 12031 and 11785. Motion carried, all ayes.

CPSE

Moved by Mrs. Huntington and seconded by Mrs. Milliman to approve the CSE recommendations for the following students, as recommended: 11400. Motion carried, all ayes.

CSE

Administrators' Reports:

Mrs. Kourtney Almeida – thanked the BOE for the opportunity to be Pupil Services Coordinator for the District. Getting up to speed. Becky Root has been a life-line, very grateful for her. Mr. Chambers and Dr. Rockey have been very helpful, too.

Mr. Jason Halpains – Mr. Frame and Mr. Flaherty's crew have added 28 cameras throughout the district. Custodians and cleaners currently working on the main gym floor. Ms. Indriolo facilitated student worker program through the County; students are working well. Teachscape program for teacher evaluations should get it running for the start of school. Summer school program is going great; ends



Minutes of the August 3, 2016, RCS Board of Education Meeting

next week. There will be a training on 8/15 for the new Wonders reading program for all teachers. Grade level teams have also been meeting on this. More training will be scheduled through Wonders. Mrs. Boutwell asked about progress reports for our students attending summer school in Salamanca (7th and 8th graders). We have received them; the students are doing well. We have students attending Regents review classes. The Regents exams will be given at Salamanca.

Mr. Jerry Mottern – absent.

Mr. David Chambers – Auditors have been here; everything looks good. Thank you, Ms. Flaherty, for getting everything ready. We are still waiting for tax equalization rates.

Mr. Kaine Kelly – Discussed recent meeting on the Safety Plans. Several action items: we will update evacuation plan – specifically the re-unification portion; lock-down drills are mandated this school year in addition to fire drills; need for student training regarding gravity of bomb threats; we will hold a re-fresher training for all employees in January by the Catt. Co. EMS. Reviewed hiring process. Discussed Social Worker position and possibility of hiring through Chaut. Co. Family Services. They receive federal grants and funding through the United Way. Will research it more with Mr. Chambers. The Wonders training is a priority for the entire Admin. Team. We will use the program to its fullest potential to get the results we want. Has been meeting with the Department Leaders. State test scores have been released, briefly discussed, will go into more detail at September meeting.

Mrs. Milliman asked a Dr. Ed. question. Mr. Halpainy said we take out-of-district students in the program, if we have room, at no cost. Group discussed swimming program.

Mr. Halpainy reported the Master Schedule was completed in the middle of June; the students know what classes they will be taking in September.

Mrs. Boutwell reported that the Audit Committee met with our Internal Claims Auditor, Pam Mansfield, in the Superintendent's Office at 5:30pm.

Correspondence:

Thank you notes from students.

Moved by Mrs. Boutwell and seconded by Mrs. Huntington to suspend the regular order of business at 7:20 p.m. and enter into Executive Session to discuss the following, as recommended: the proposed, pending or current litigation and the employment history of a particular person. Motion carried, all ayes.

Exec. Session

Mrs. Pitts, Ms. Flaherty, Mrs. Almeida and Mr. Halpainy left at 7:21 p.m.



Minutes of the August 3, 2016, RCS Board of Education Meeting

Out of Executive Session at 7:42 p.m.

Moved by Mrs. Huntington and seconded by Mr. Johnson to approve the 2015-2016 performance pay for Mr. Mottern (\$1,600), Dr. Rockey (\$1,600), Mr. Halpainy (\$2,000) and Mrs. Almeida (\$2,000), as recommended. Motion carried, all ayes.

**Approved 15-16
Performance Pay
for Admin.**

Moved by Mrs. Milliman and seconded by Mr. Johnson to adjourn the meeting at 7:43 p.m., as recommended. Motion carried, all ayes.

Adjourn

Respectfully submitted,

Maureen G. Pitts, District Clerk

Kaine Kelly, Deputy District Clerk